

# MINUTES

## **Parkfield Archers Minutes**

*11 September 2010*

The meeting was called to order by the Chairman, Rick Darville at 7.30 p.m. and thanked all those present for attending. On behalf of the committee he also apologised to Paul and Jackie for the preceding week when the meeting was cancelled at very short notice and was due to be held at their house.

### **In attendance**

Rick Darville, Kevin Charter, James Fletcher, Alex Fletcher, Michael Fletcher, Paul Whitwell, Jackie Whitwell, Wayne Bush, Sheena Bush and Andrew Charter.

### **Approval of Minutes**

Previous minutes were read and agreed as a true record.

### **Matters Arising**

The Safety Notice had been produced and posted on both notice boards and Rick advised he had spoken to members on this matter.

The membership form still needs to be amended with the new details.

Action – James to amend with new membership fees and resupply to Kevin to create new PDF.

### **Beginners Courses**

Rick and Paul reported that they are coming to the end of the courses and should be finished by next weekend.

Regarding the Coaching courses, we still await to hear information on this matter.

### **Treasurers Report**

As the previous month for the current financial year, taking into account all expenses and income the accounts are breaking even.

It was agreed that the Indoor fee will remain as £1 per session as last year.

### **Fund Raising Officers Report**

Sheena requested raffle prizes for the County End of Season Tournament that Parkfield are hosting. Sheena had also been in touch with various outside caterers to supply a burger van for the event, but at present this had proved to be unsuccessful, as they required between £50 - £100 fee and then take all the profit as well.

Action – Kevin to contact David Stagg to advise him of the situation.

It was agreed that for the Christmas party / Event to pursue an evening of bowling, as this had been so well received last year.

### **Records Officer Report**

Alex reported that he has caught up with the previous back log and has just a few to update.

### **Adult Representative**

Jackie had noted that the current membership form does not request that the club is advised of any medical conditions that the applicant may have.

Action – James to add to membership form and Kevin to check GNAS for guidance.

### **Junior Representatives**

Andrew and Michael had nothing to report.

**Any Other Business**

Cambs County Association: Kevin has been advised of the forthcoming CAA AGM to be held at The St Ivo Recreation Centre, on the 13<sup>th</sup> October, at 8pm. Rick and Kevin will try to attend.

A letter had been received from Living Sport, requesting nominations for Sports Personality of the Year, Coach of the Year, etc. It was proposed that we would submit Harry Silvester for Junior Sports Personality of the Year.

Action – James to complete necessary forms, etc.

Alex had a communication from David Stagg regarding the End of Season Tournament and he agreed to the field configuration.

Paul asked the committee for their thoughts as to the maximum size of the membership that the club might be limited to. After discussion it was agreed that at present this should not be a problem for the Outdoor, but we may need to review how the Indoor season is administrated after the initial couple of months enthusiasm has settled down.

**Next Meeting**

The next meeting will take place on Friday 1<sup>st</sup> October at approx. 7.30pm at Parkfield.

**Meeting closed at 8.30pm**

**Signed by Chairman as true record**

..... **Dated** .....