

Harkfield Archers

Minutes of The Committee Meeting Held at Harkfield Sports Club 22nd April 2005

The meeting was opened at 20:00

Present: Steve Green, John Claydon, Steve Bullman, Geoff Searle, Steven Hutchcraft, Roger Watson, Ian Burton, Sally Watson.

Chairmans Report (SG)

SG opened the meeting and welcomed the committee. A suggested agenda for the meeting was circulated by the Chairman.

Secretarys Report (SH)

SH gave all present a copy of the minutes of the AGM. There are several items for action within these minutes and SH will include these in the agenda for the following meeting. Copies of the AGM minutes will be given or posted to all members. It was decided by the committee that minutes of further committee meetings will continue to be available on the club notice board and website.

Treasurers Report (GS)

GS been in contact with Natwest to update the authorized signatories for the club bank account. It was agreed by the committee that all committee members should be authorized signatories as this would ensure that there were always people available to sign without delay. Forms were given to committee members which need to be returned to GS on Sunday 24th April.

Records (RW)

RW has been looking at possible software to help with club records and calculating results of our open shoot. There was discussion re cost, licensing and ease of use. RW is happy to stay with current system but will contact supplier of Golden Arrow Software to find out more details.

Events (SB)

SB circulated a calendar he had produced highlighting all the upcoming events. A copy of this is displayed on the club notice board. The plan is to run a club shoot once a month, it was felt that we had not had enough club shoots over recent months. Shoots will be arranged roughly 2 months ahead. The next 2 shoots are: 22nd May – Dunhams Wood Field Shoot and 19th June – Parkfield Open.

SB informed the committee that there had been a lot of interest shown by other clubs in our 1st open shoot.

Helpers are required for setting up at Dunhams Wood on Saturday 21st May. Meet at Parkfield 10:00

The committee authorized the purchase of a new clock for Manea village hall to replace one that had been damaged during the indoor shooting. Committee members were asked to meet at Manea hall at 8:00 tomorrow (23rd April) to help make good some damage caused during the indoor season.

Equipment (JC)

The club currently has 5 butts which are too soft to be used during our open shoot. The committee agreed the purchase of 5 new butts from Clickers in Norwich at a cost of £100 each including delivery to Parkfield. This is a good price compared to other suppliers. JC reported that we have purchased 1 new bow string but everything else is in good condition.

Would all members give any bent arrows to John to make flutterers for the open shoot

SB offered to investigate sources of material to make flags.

Members Reps (IB and SW)

IB had nothing to report.

SW pointed out concerns over junior members not adhering to safety rules – it was reported that the parents have been spoken to already.

Newsletter

SG suggested that the club could have a newsletter. After discussion between the committee it was decided that the meeting minutes and club website (www.parkfieldarchers.camnews.net) provided all the information that would be in a newsletter. SH will continue to update the website and circulate minutes.

GNAS Membership

Alan Crossley had previously dealt with GNAS memberships although it is not usually done by the Chairman. After discussion SG agreed to deal with membership as this would help spread the workload between committee members. We are currently short of stickers and forms. Di Woods or Linda at CAA to be contacted for more.

Club Fees to Parkfield sports club

Club fees to Parkfield will be delayed until next month. SG will inform them at their next meeting. This is due to the change in our club committee.

Open Shoot

SG should be able to provide any signs needed. SB and SG to discuss exact needs. SG to get answer from Parkfield re possibility of them providing catering. If we can't get an immediate answer we will find our own outside catering company. SB has already got details of a possible company. SH to write to David Johnson to invite him to present trophies after the shoot.

Any members who can help the working party on the 18th June to setup please see Steve Bullman. – The more that turn up the quicker it gets done!
Donations are needed for the raffle
Any volunteers for helping out with booking in etc see Steve Bullman

SB will need to purchase medals. Ian Knott has given the club a trophy which we may be able to use for this competition. SH has also donated a small trophy. All committee members will help with checking scores at the end of the day. SH to contact "Geoff" via John Waters to see if he is available to be Judge

Clothing

RW informed the committee that the club has low stocks. SG and RW will investigate the possible range of clothing that the club may wish to provide and prices.

Lockup Container

SG has found cost of containers to be roughly £800 for 20 foot and £1000 for 40 foot depending on quality. It was felt that we should look at 40 foot to make sure we had ample storage space. SG will talk to Parkfield re costs and their possible solutions. SB will also try and find other sources of containers.

Toilet Key

SG will get key from Parkfield as it is needed for next Tuesday onwards.

Monthly Meetings

It was agreed that future committee meetings will be held at Parkfield at 19:30 on the last Friday of each month. The next meeting is on May 27th 2005. Committee members - please give any agenda items to SH by May 20th.

Coaching

Alan has informed SG that he is happy to carry on coaching and is considering a level 2 coaching skills course.

It costs £75 for a basic coaching course. Any members interested in taking this course contact the committee who will then consider any applications. It was felt that anyone who wishes to take this course should be a "regular" attendee of the club and would be required to provide coaching for the club for a minimum set period after attending the course.

Beginners Night

It was decided that there should be better control of the numbers attending the beginners sessions and better records of the number of times they have shot. If beginners have shot more than 6 times they will need to be members of GNAS before they can shoot again.

SB to make a form to record names and numbers.

SB will also produce a "Rules Of Shooting" document which members must sign. This is to ensure that all members are aware of how they are expected to behave while shooting.

Winter Indoor Shoot

SG felt we should have an indoor shoot, possibly at Neil Wade school. SB pointed out that it would cost several hundred pounds to provide netting. SH suggested that we see how our outdoor shoot runs and then look at an indoor shoot. SG to check dimensions of the hall at Neil Wade.

Any Other Business

SG felt that the committee should write to both Alan and Terry to thank them for their work on behalf of the club. SH to write letter.

Catering was suggested for Dunhams Wood, but it was agreed that members should bring their own lunch.

Roger will produce a club records sheet once a month from now on, but please continue to submit scores to him regularly.

“GNAS Rounds” cards are available from SB for £1. See Steve if you don't know what one is!

Junior members are required to wear ID cards at some away shoots. SB can produce these, parental consent is needed.

SH asked if the club needed forms to allow photographs to be taken at the open shoot. Angela and Julie to discuss.

Not all committee members have a key for the container, but it was decided to manage with those that we have for now as we hope to replace the container soon.

SG to remind Parkfield about the hole that needs repairing in the side of the container.

The possibility of grants for the new container was discussed. RW has forms. Three organisations providing grants are Sport England, Awards for All, and Sport Heritage.

Does the club or Parkfield need planning permission for the new container? SG to discuss with Pop Jolly

Meeting closed 22:15